MLA Worksheet: Practice Formatting / Works Cited Page
Summer Reading Assignment
Due Tuesday, August 11, 2015

Part One: Basic Formatting ➔
One of the most important skills needed to be successful in this course is knowing how to properly use MLA.

1. What 4 things are double-spaced and go in the heading in the upper-left of the first page of the paper?
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2. How do you type in the title of your paper?

3. What goes in the upper right of each page of the paper?

4. How many inches should the margins be (except for page numbers)?

5. What size/type font should you use in your paper?

6. Should the paper be double-spaced throughout the entire paper? (Yes or No) Explain.

7. What is a block quote and how do you identify it in a paper?

8. Does the works cited page get its own page in the paper? (Yes or No)
9. What is the heading of the works cited page?

10. How are the entries on a works cited page organized?

11. What do you do to the second line of a single entry on a works cited page? How is this done?

**Part Two: Works-Cited Page Entries**

*Use the link below to create entries for an MLA Works-Cited page using the following sources.*

The Owl at Purdue MLA Website
[https://owl.english.purdue.edu/owl/resource/747/01/](https://owl.english.purdue.edu/owl/resource/747/01/)


3. An Internet article by Joan Ingram called “The Secrets of the Greeks.” No publishing date is provided, but it was viewed on 2/2/04 from *Greeksecrets.com*. There is no organization name and the URL is [http://www.greeksecrets.com](http://www.greeksecrets.com).


6. A printed newspaper article by John Xavier called “The Amazing Greek Islands.” The article was published in the *Washington Post* on 9/2/05 and started on page D1.


8. An Internet article with no author called “Famous Greek Battles.” It was published on June 14, 1999, viewed on January 12, 2004 from *Iahistory.org*, and the URL is [http://www.iahistory.org/greeks/battles.htm](http://www.iahistory.org/greeks/battles.htm).


10. An article on an online newspaper site called “iPhone Pre-orders Sell Out in 24 Hours.” It was written by John Smith and published September 17, 2012 on *NYTimes.com*. It is operated by The New York Times Company and was accessed on September 18, 2012.